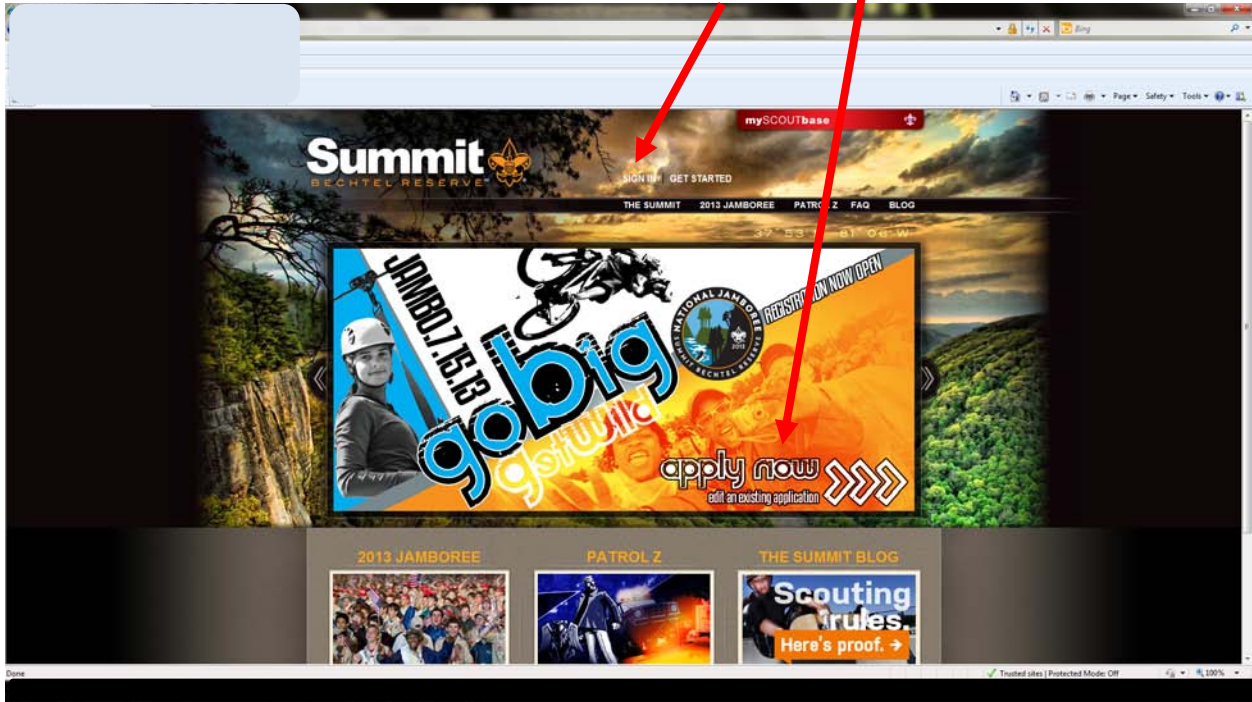


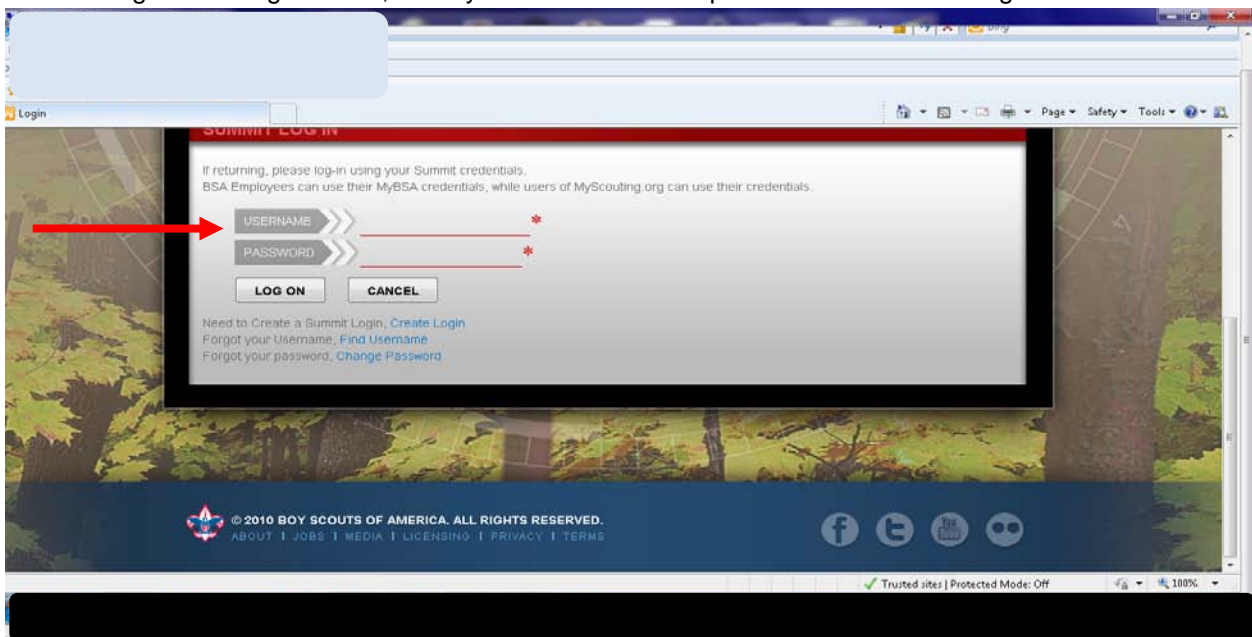
## Youth Participant Application Instructions

All applications are submitted online through the official jamboree website at [summit.scouting.org](http://summit.scouting.org). All applicants that are currently under 18 years of age should create their own account to submit their application. Parental consent will be required through the parent's Summit account after the submission of the minor's application before it will be considered complete. **Instructions on the parental consent process can be found below beginning on page 11.**

If a Summit account already exists for the applicant, select "Sign In" or "Apply Now." (The graphics of the banner will change occasionally, but the navigational features will remain consistent.)



If accessing an existing account, enter your user name and password and select "Log On."



If a Summit account needs to be created, select “Get Started” or select “My SCOUTbase” and then “My Account” located in the upper right corner.



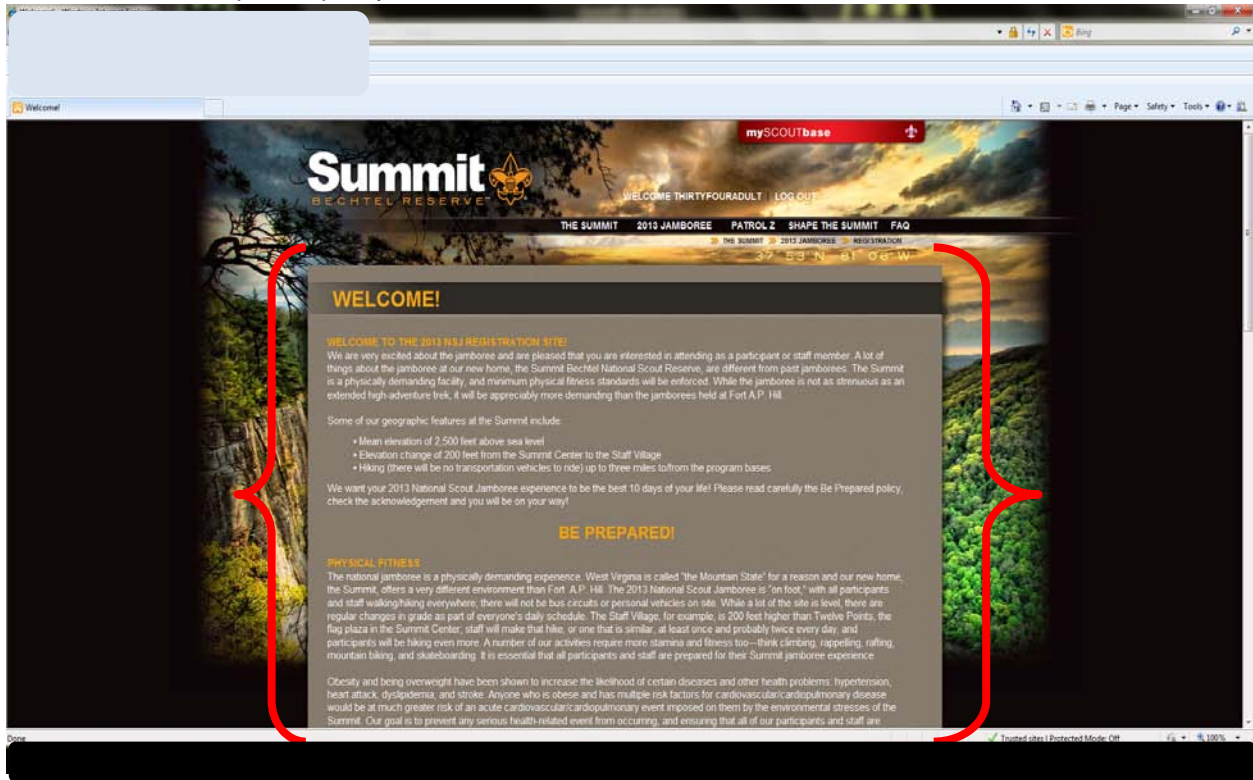
If creating a new account, select “Need to Create a Summit Login. Create Login.”

When creating a new account, it is possible to use your existing MyScouting login credentials. Regardless if creating new login credentials or if using existing ones, it is still necessary to take the extra step of linking your membership to your Summit account. This can be completed from “mySCOUTbase” at the top right of the website. Select “My Account” and then “Link My Membership.” When linking the membership information, the information entered must match the information on the local council’s membership records exactly. Any difference in the data will cause the membership to not appear valid and an error message will result.

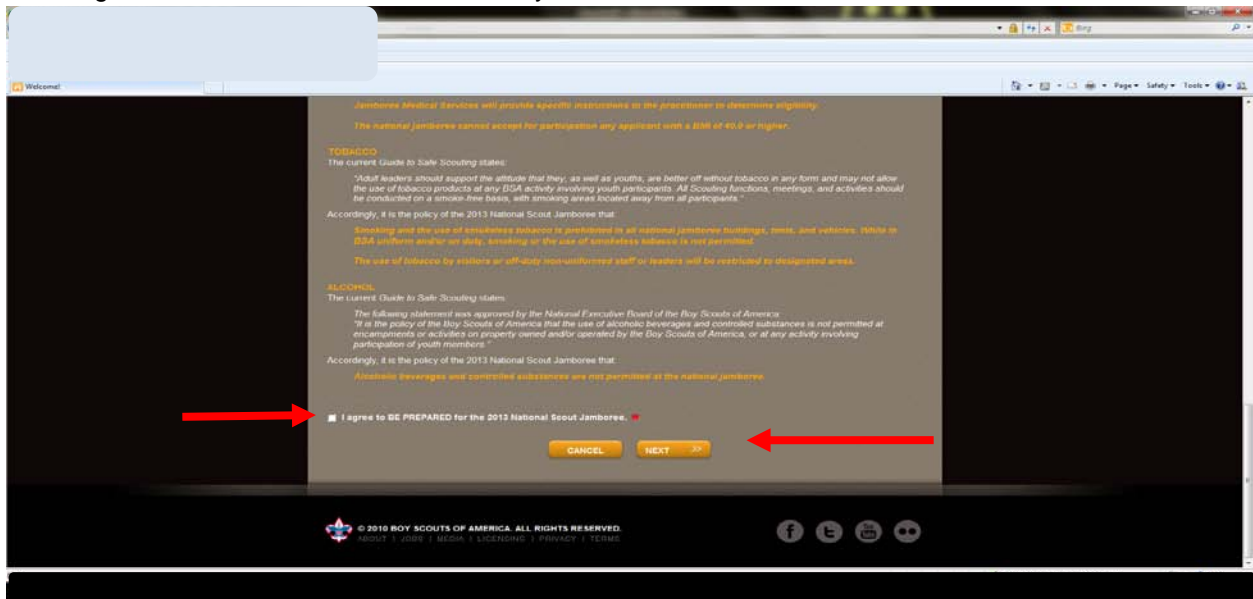
Once logged in to the Summit account, you will see the name of the account holder reflected at the top of the page. Select “Apply Now” to access the jamboree applications. (The graphics of the banner will change occasionally, but the navigational features will remain consistent.)



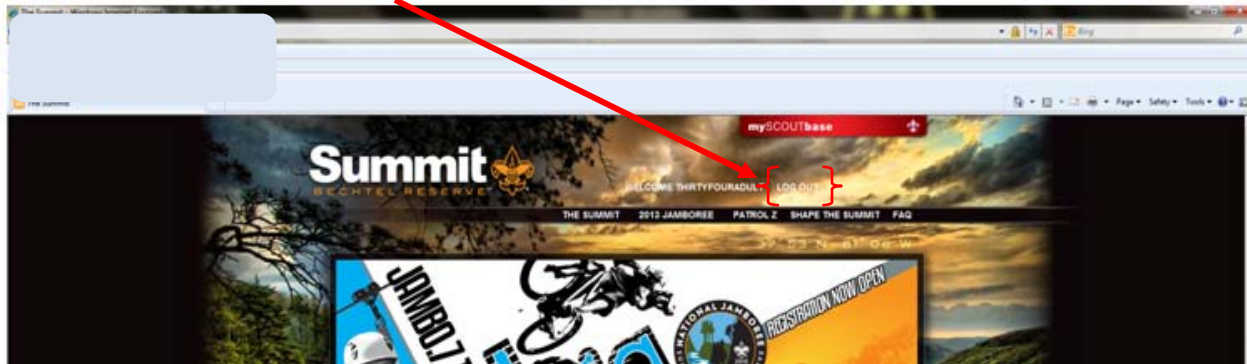
Review the "Be Prepared" policy.



If in agreement, select "I agree to BE PREPARED for the 2013 National Scout Jamboree" and "Next." If not in agreement, select "Cancel" to exit the system.



If canceled above, select "Logout" to exit the application system.



Viewing the "Tico Video" is a required part of the application process. Check the box verifying that the video has been watched and the message is understood and then select "Next."

### TICO SAYS: "BE PREPARED!"

Summit Bechtel Reserve: Getting Fit for the Jam...



0:00 / 3:03

**CHANGE VIDEO QUALITY SETTINGS**

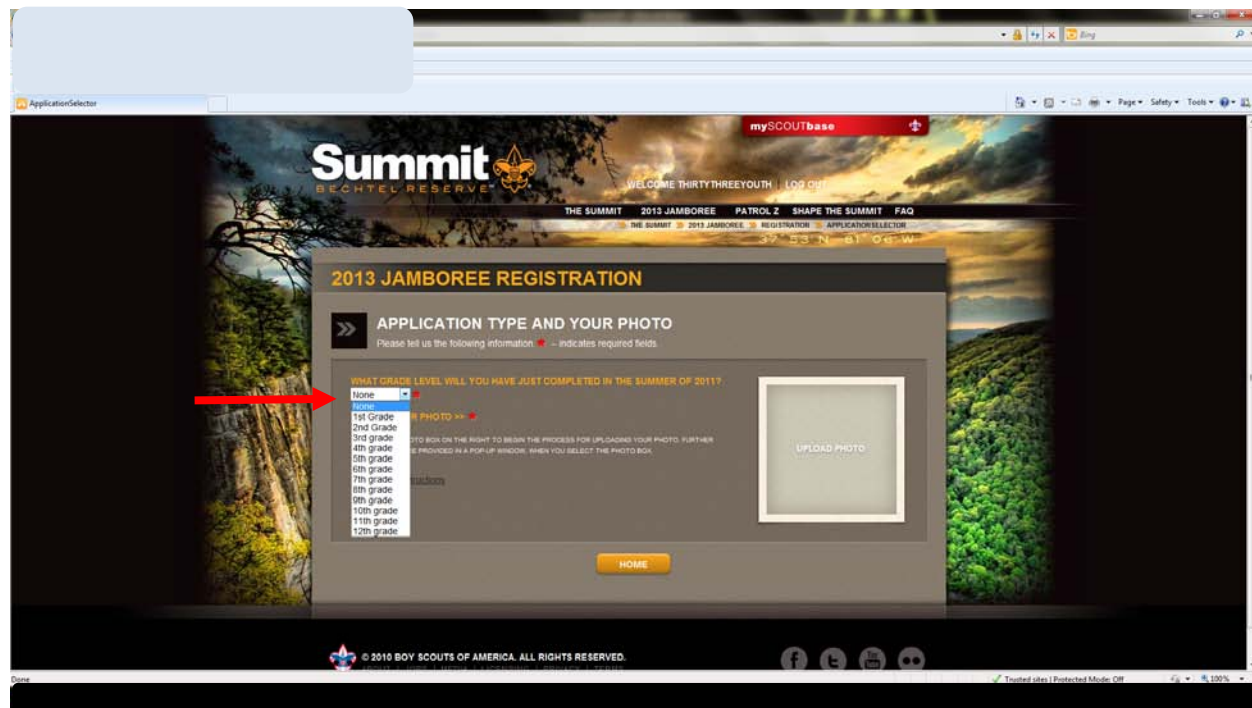
If you are experiencing playback issues or wish to watch in HD, adjust the video quality with the control above - 240p for slow or intermittent connections, 720p for high definition.

**BSA's National Commissioner, Tico Perez, speaks about the importance of "Being Prepared" for the first jamboree at the Summit.**

I have watched the above video and I understand the importance of Being Prepared for the first Jamboree at the Summit. \*

**CANCEL** **NEXT >>**

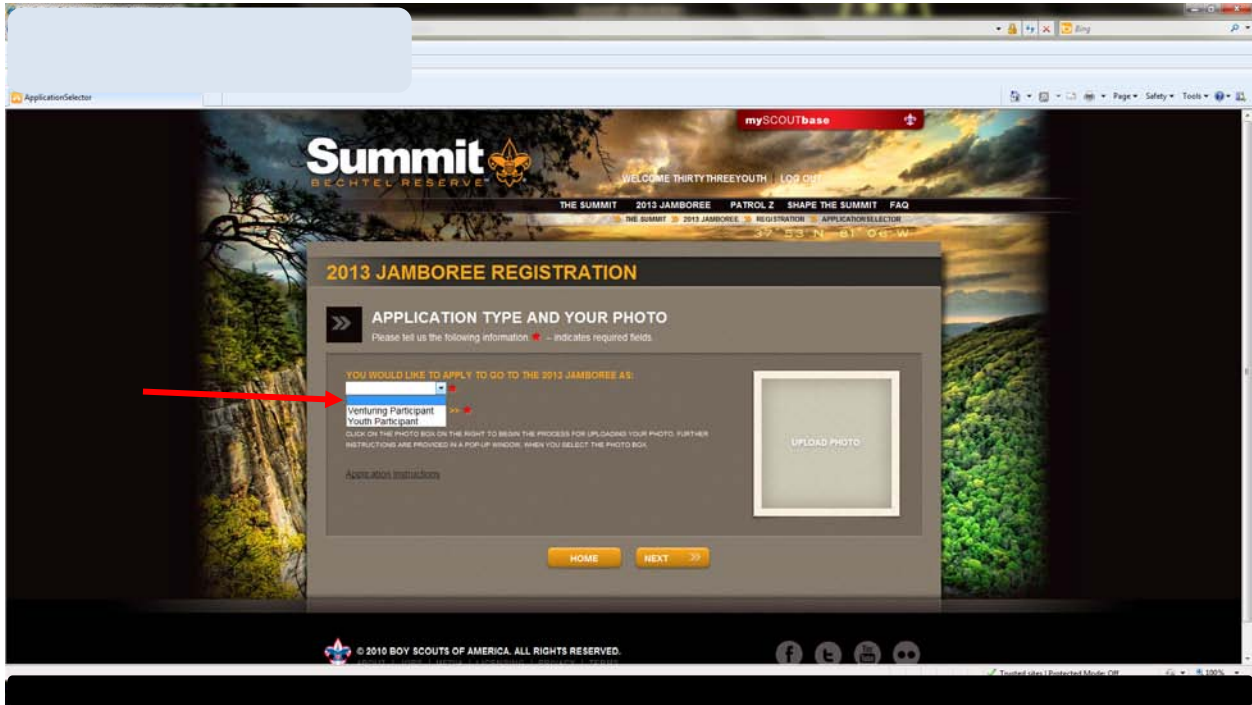
After watching the video, the “Application Type and Your Photo” page appears. If the applicant meets the application requirements due to grade and not age, the applicant will be asked to confirm their grade.



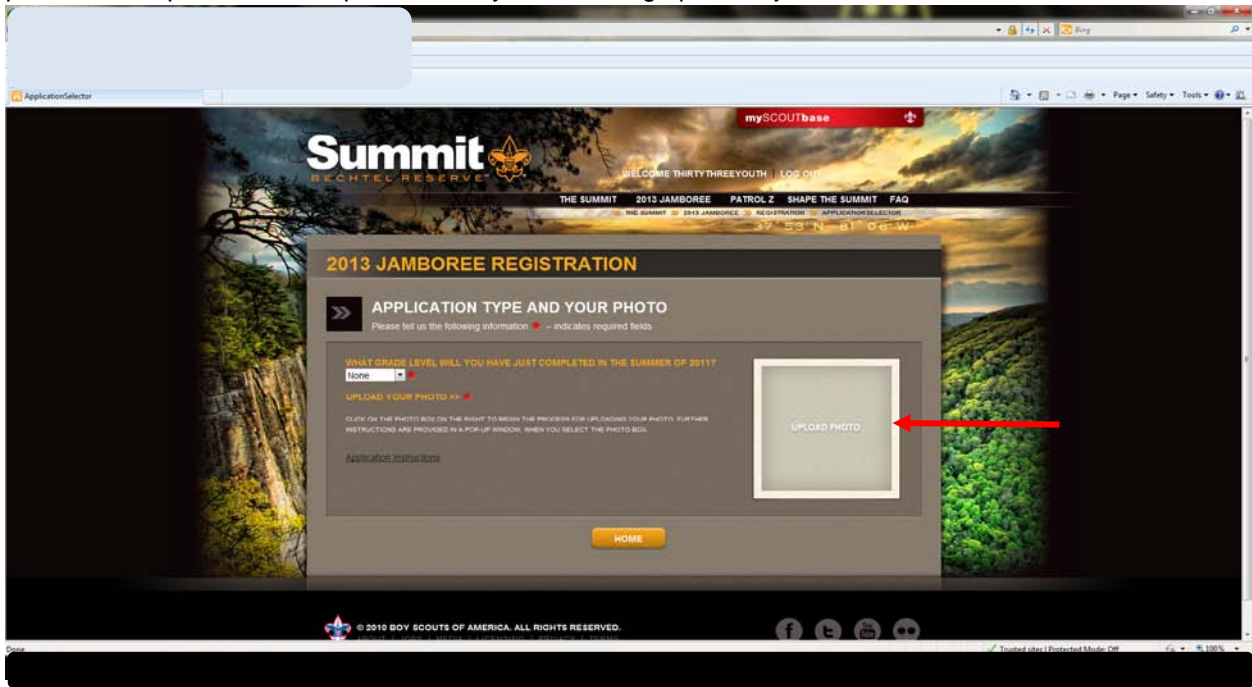
The types of application the applicant is eligible to apply for will then be available via the drop-down list. Should the application type the applicant is expecting not be present, check the following:

1. Review your Summit account and confirm that your membership has been successfully linked to your account. The application candidate must have linked their BSA membership information with their Summit account after creating the account. This will be a prompt immediately after creating an account, which can also be accessed by the following routing: selecting “mySCOUTbase” at the top of the site, selecting “My Account,” and then “Link My Membership.” When linking the membership information, the information entered must match the information on the local council’s membership records *exactly*. Any difference in the data will cause the membership to not appear valid and an error message will result.
2. Review the registration requirements posted on the 2013 jamboree main page under the corresponding tab for the category of application you are trying to access. Confirm you do meet the posted registration requirements for that specific category.
3. Review the information in your Summit account and contact your local council to confirm the information in both places matches exactly. (Most common differences are found in the date of birth and the home zip code.) After confirming all the information is correct and the application type is still not present, send an email to [2013jamboree@scouting.org](mailto:2013jamboree@scouting.org) with the explanation of what application type is expected, the BSA member ID number, council name or number, and the applicant’s first and last name.

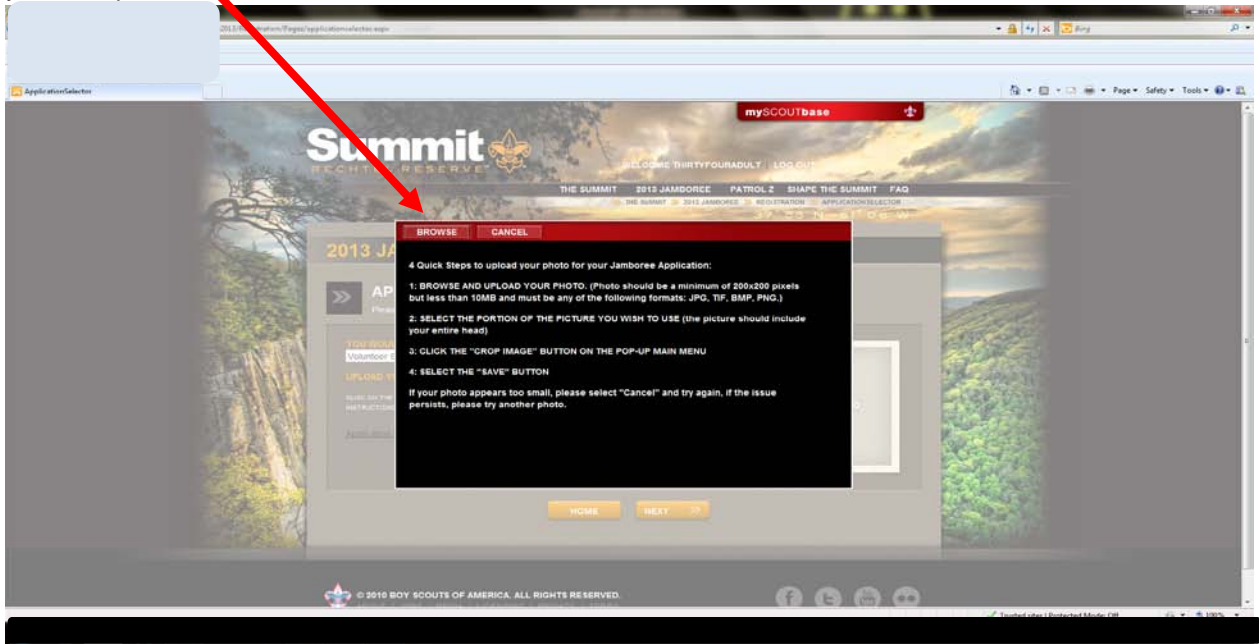
If the application type is present, select it from the drop-down list.



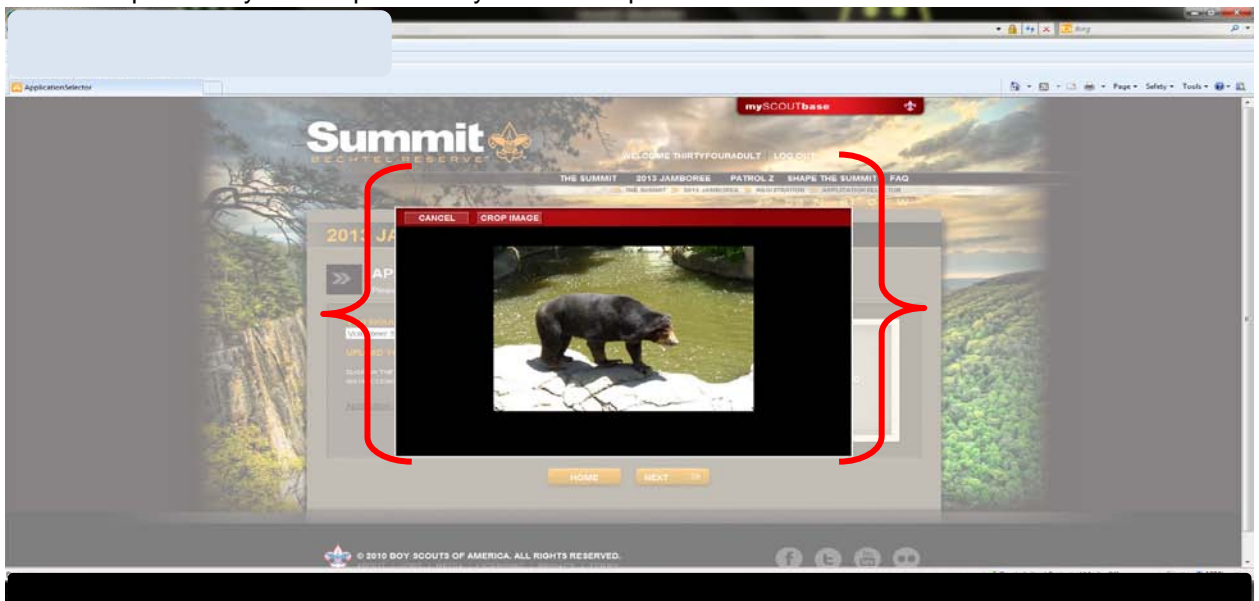
The next step is to upload a current photo of the applicant. Click on "Upload Photo" to complete that process. The photo can be updated at any time leading up to the jamboree.



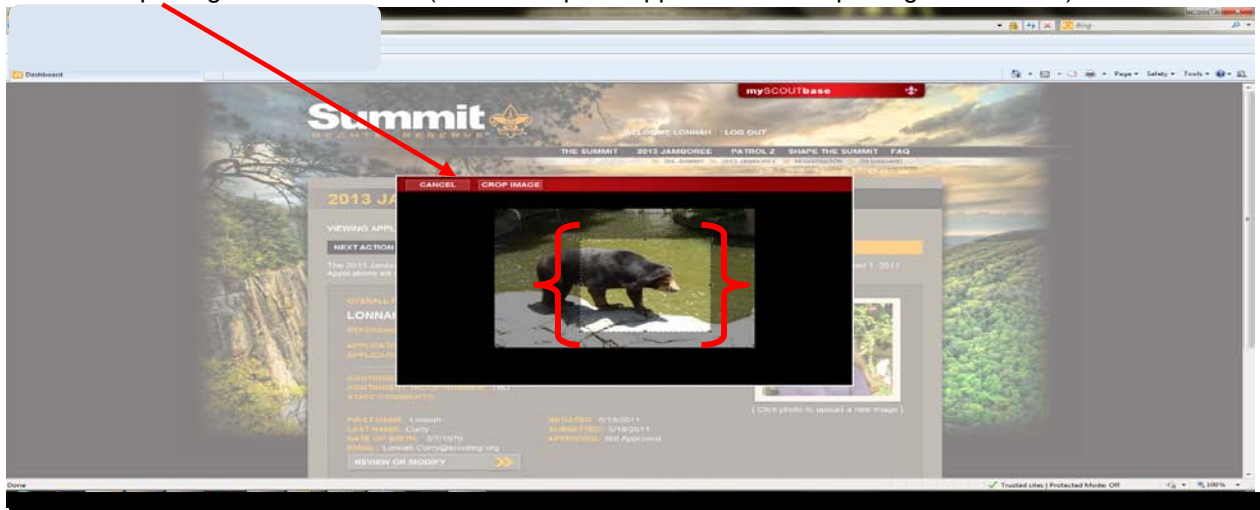
Select "Browse" in the upper left corner of the instruction box. Navigate to where your photo is saved on your computer.



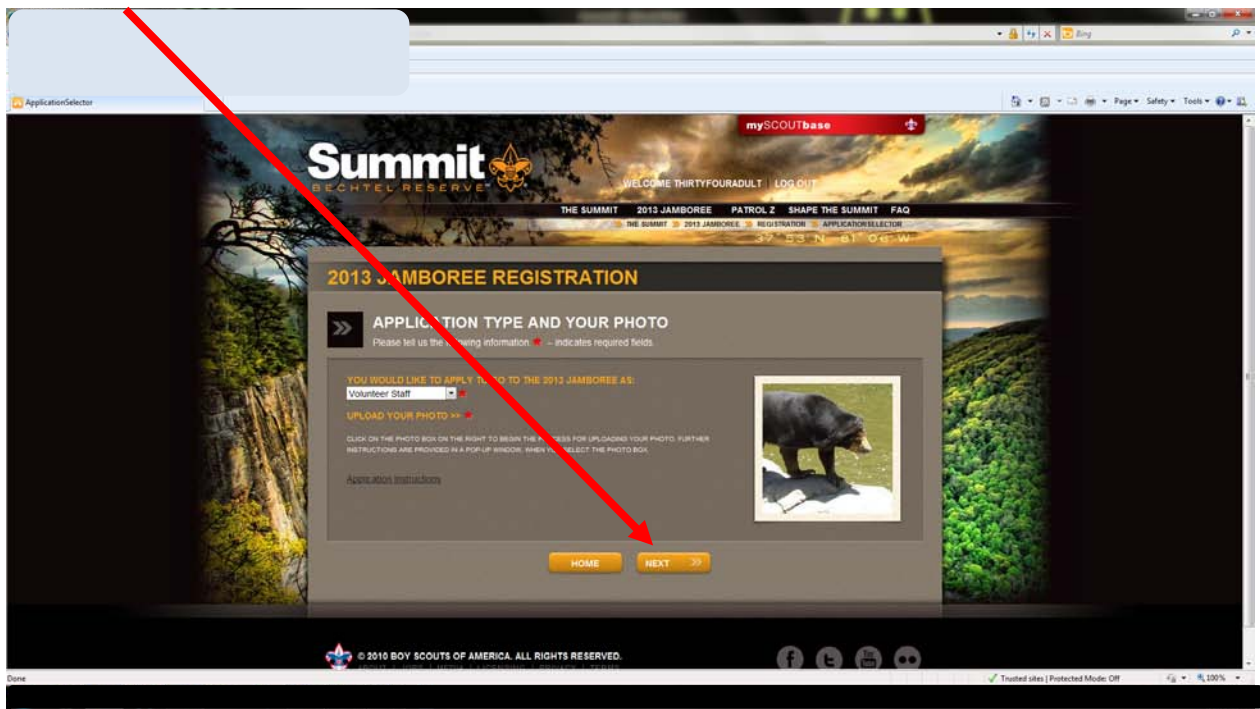
Select the photo on your computer that you wish to upload.



Highlight the portion of the photo you wish to be displayed.  
Select "Crop Image." Select "Save" (the Save option appears after Crop Image is selected).



Select "Next."



The following pages will request information about the applicant. Fill in all required fields as indicated by the red asterisk and as many optional fields as desired on each page.

The screenshot shows the '2013 JAMBOREE REGISTRATION' form, Page 1 of 3. The form is titled '1 PERSONAL INFORMATION' and includes a note: 'Please fill in all information required. \* indicates required fields.' Below this, there is a warning: 'IF THE INFORMATION PRESENTED IN THE FIRST SECTION AND/OR THE PREFERRED EMAIL ADDRESS IS INACCURATE, PLEASE LOG OUT TO UPDATE YOUR USER PROFILE & IF YOU ARE A PARENT REVIEWING YOUR CHILD'S APPLICATION AND DETERMINE ANY INFORMATION WITHIN THIS SECTION IS INCORRECT, YOUR CHILD MUST LOG IN AND MAKE THE NECESSARY CHANGES TO THEIR USER PROFILE.' The form fields are as follows:

FIRST NAME	ThirtyFourAdult	ADDRESS LINE 1		THIS
MIDDLE NAME		ADDRESS LINE 2		
LAST NAME	Test	CITY		THIS
SUFFIX		STATE	DC	
DATE OF BIRTH	01/01/1970	POSTAL CODE		52045
GENDER	<input checked="" type="radio"/> MALE <input type="radio"/> FEMALE	PROVINCE/DISTRICT		
		COUNTRY		United States

Below the main form, there is a section for 'SHIPPING ADDRESS SAME AS ABOVE?' with 'YES' and 'NO' radio buttons. Below that are fields for 'ADDRESS LINE 1', 'ADDRESS LINE 2', 'CITY', and 'STATE'.

Upon completion of each page, select one of the following:

“Cancel” to cancel the application without saving.

“Save” to save the information that has been entered up to this point.

*It is recommended to save your information often.*

“Submit” to check the page for errors before continuing.

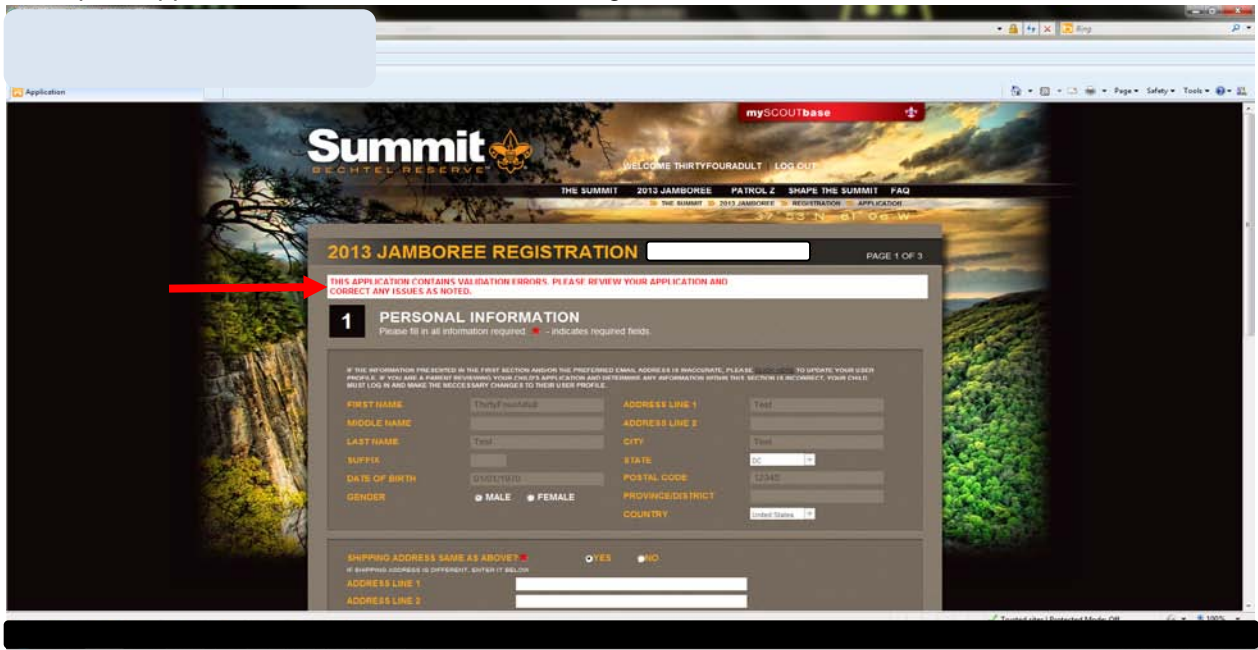
(See below for missing information error message view.)

“Next” to advance to the next page. (Just selecting “Next” without “Save” will not save your information should you have to close the application and access it at a later date.)

The screenshot shows the second page of the registration form. It includes the following sections:

- PHONE NUMBERS:** HOME PHONE, MOBILE PHONE, WORK PHONE.
- EMERGENCY CONTACTS:** PRIMARY EMERGENCY CONTACT (NAME, RELATIONSHIP, CONTACT NUMBER) and SECONDARY EMERGENCY CONTACT (NAME, RELATIONSHIP, CONTACT NUMBER).
- ETHNIC BACKGROUND:** PLEASE CHECK ALL THAT APPLY. Includes checkboxes for Black/African American, Native American, Alaska Native, Asian, Caucasian/White, Hispanic/Latino, Pacific Islander, and Other.
- RELIGIOUS PREFERENCES:** A dropdown menu.
- PHYSICAL INFORMATION:** HEIGHT and WEIGHT (LBS).
- Navigation Buttons:** CANCEL, SAVE, SUBMIT, and NEXT.

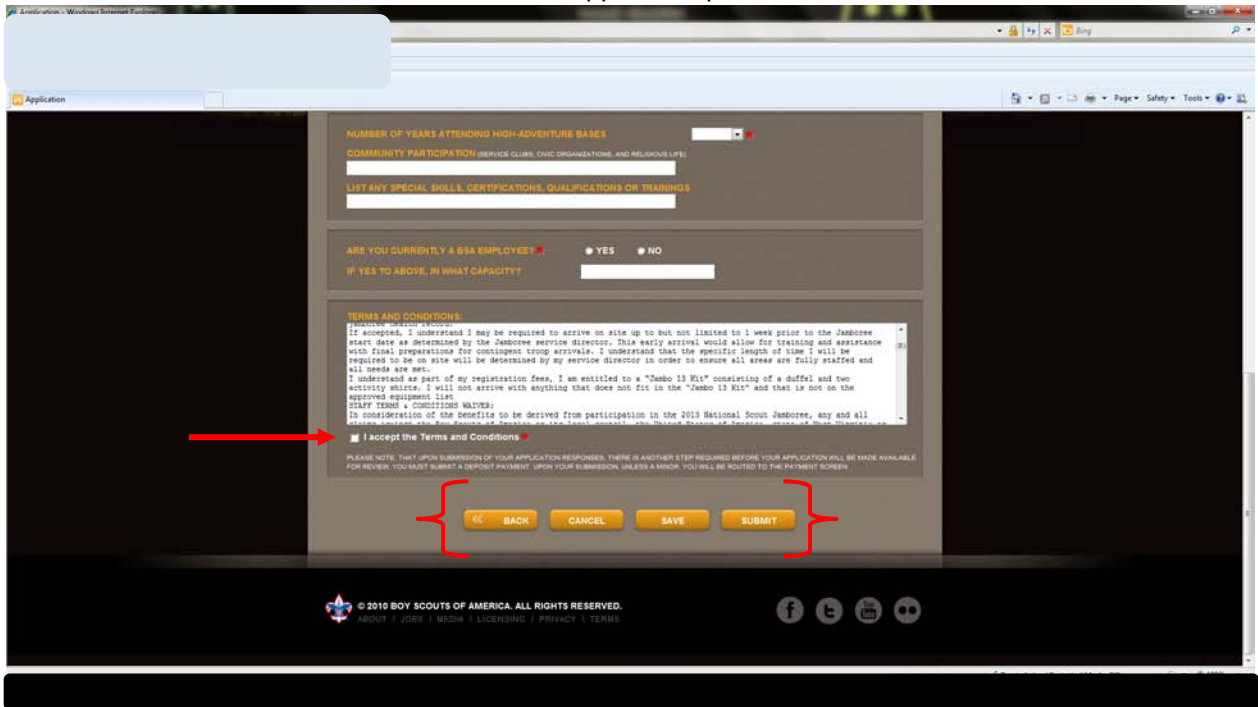
Only applications where all required questions have been answered will be allowed to be submitted. If an incomplete application is submitted an error message will result in bold red font.



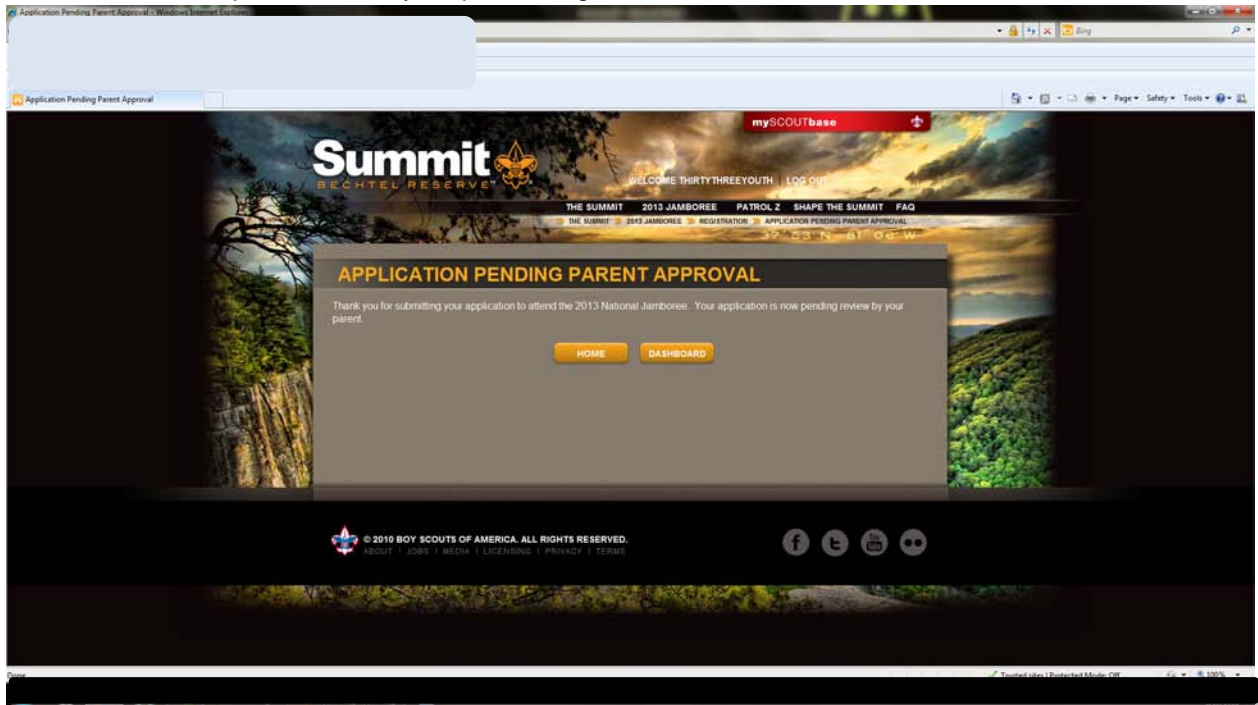
The information that needs correcting will be bolded in red. Correct the information and then select "Submit" and "Next."



On the final page of questions, review the "Terms and Conditions." Select "I accept the Terms and Conditions" and "Submit" or "Cancel" to exit the application process.

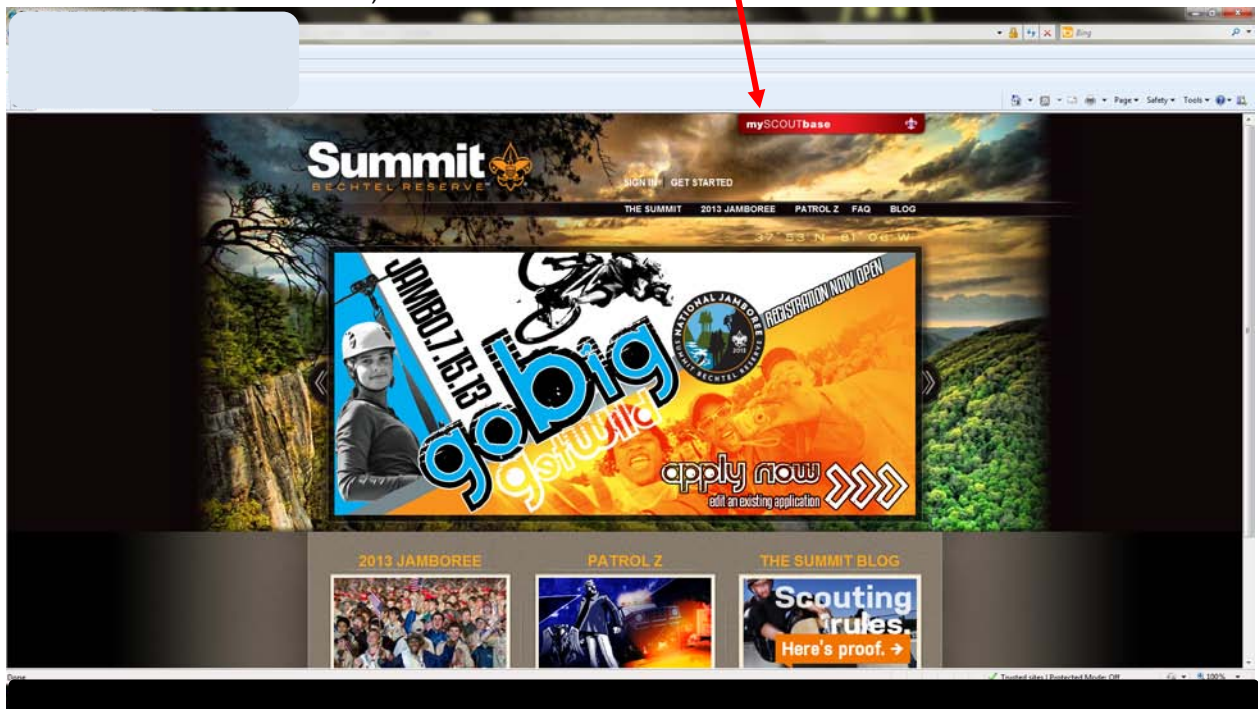


All applicants that are currently under 18 years of age will require parental consent for their application to be considered complete and ready for processing.

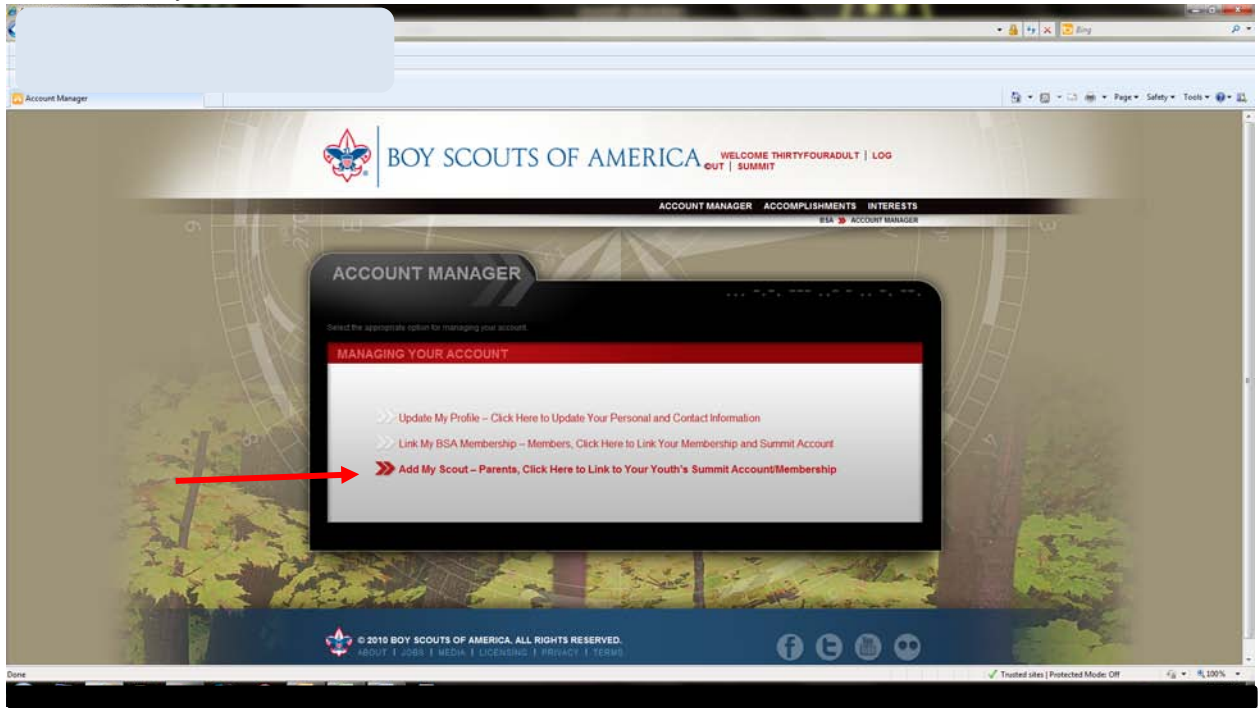


To provide parental consent, **the parent will need to create their own Summit account.** Once the account is created, they will be given the option to **link the applicant's account with the parent's account.**

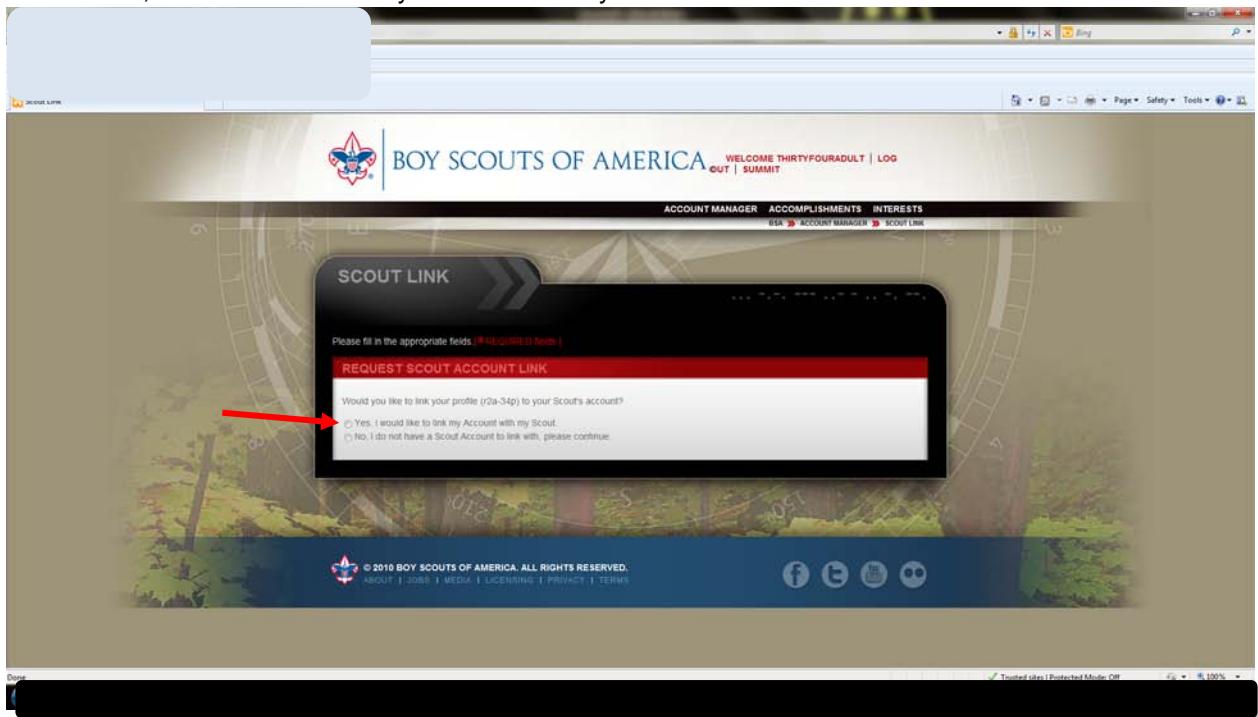
The linking option can also be accessed by selecting "mySCOUTbase" at the top of the website, then selecting "My Account." (The graphics of the banner will change occasionally, but the navigational features will remain consistent.)



Select "Add My Scout."



Select "Yes, I would like to link my Account with my Scout."



Enter the information for the applicant that is being linked.

The screenshot shows a web browser window displaying the Scout Link application. The page title is "SCOUT LINK" and the navigation menu includes "ACCOUNT MANAGER", "ACCOMPLISHMENTS", and "INTERESTS". The main content area is titled "REQUEST SCOUT'S BSA MEMBERSHIP ID" and contains a form with the following fields: BSA MEMBERSHIP ID, COUNCIL, HOME UNIT NUMBER, FIRST NAME, LAST NAME, DATE OF BIRTH, GENDER, and HOME ZIP CODE. There are "LOCATE" and "CANCEL" buttons at the bottom of the form. The background of the application features a stylized forest scene.

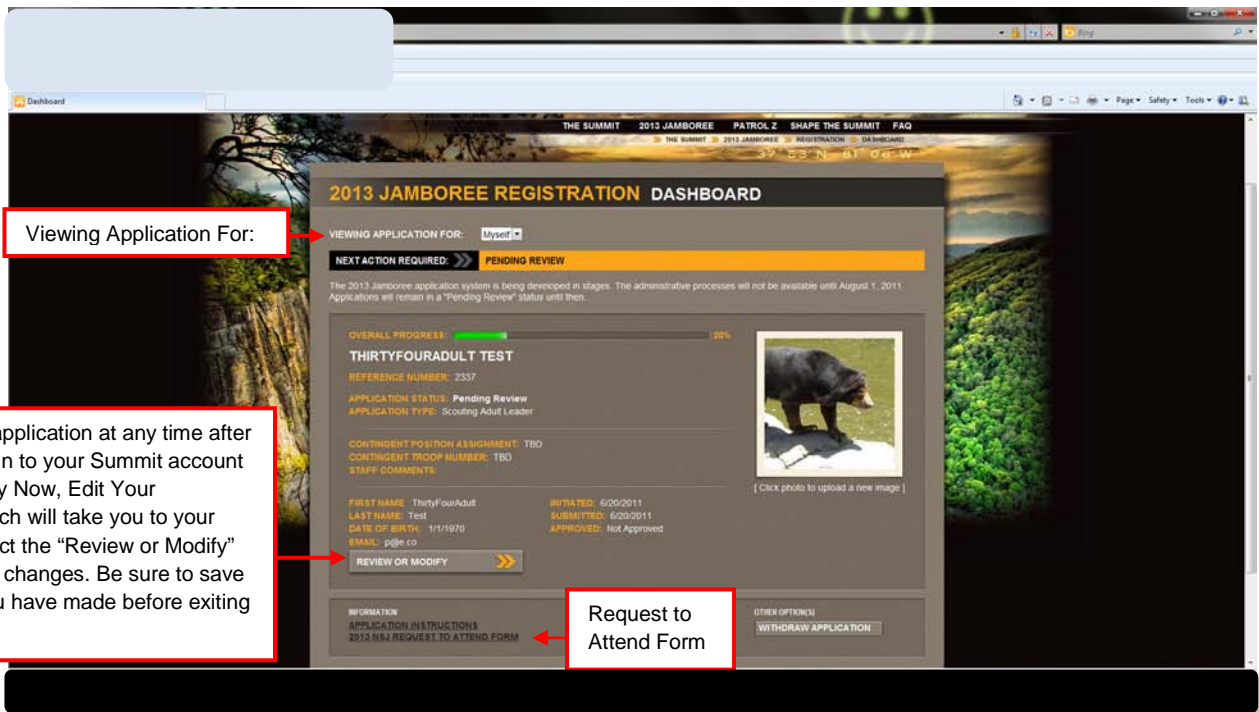
Upon completion of linking the two accounts, **while logged in to the parent account, access the applicant's application** by selecting "Apply Now" from the 2013 jamboree main menu drop-down list. At this point, one of two possible processes will be followed:

1. *If the resulting page is the "Be Prepared" policy*, then review the policy and **select "I agree..." to continue or "Cancel" to exit the application**. If agreed, the following page will show an error message if the parent is not a BSA member (and that is expected). Under that error message or if no error message appears, then toward the top center of the page will be a "Dashboard" button. **Select the Dashboard** and continue with step 2 below.

OR

2. If the resulting page is the dashboard of the application, at the top of the page, directly under the "2013 Jamboree Registration Dashboard" banner, the statement "Viewing Application For:" can be found. Utilizing the drop-down list to the right of the statement, **select the account for the applicant requiring parental consent. Open the application and proceed through each page of the application making any corrections as needed. Once the pages have been reviewed and any necessary changes have been made, select "Submit."** Submitting the application through the parent's Summit account constitutes "parental consent."

Successful submission of the application will result in a confirmation page. Included on the confirmation page is a link to the "Request to Attend Form." Print a copy of the form, complete the form, and obtain all necessary signatures. Return the form along with the deposit to your local council. Deposits are determined by and vary from council to council. Check with your local council for their specific financial information.

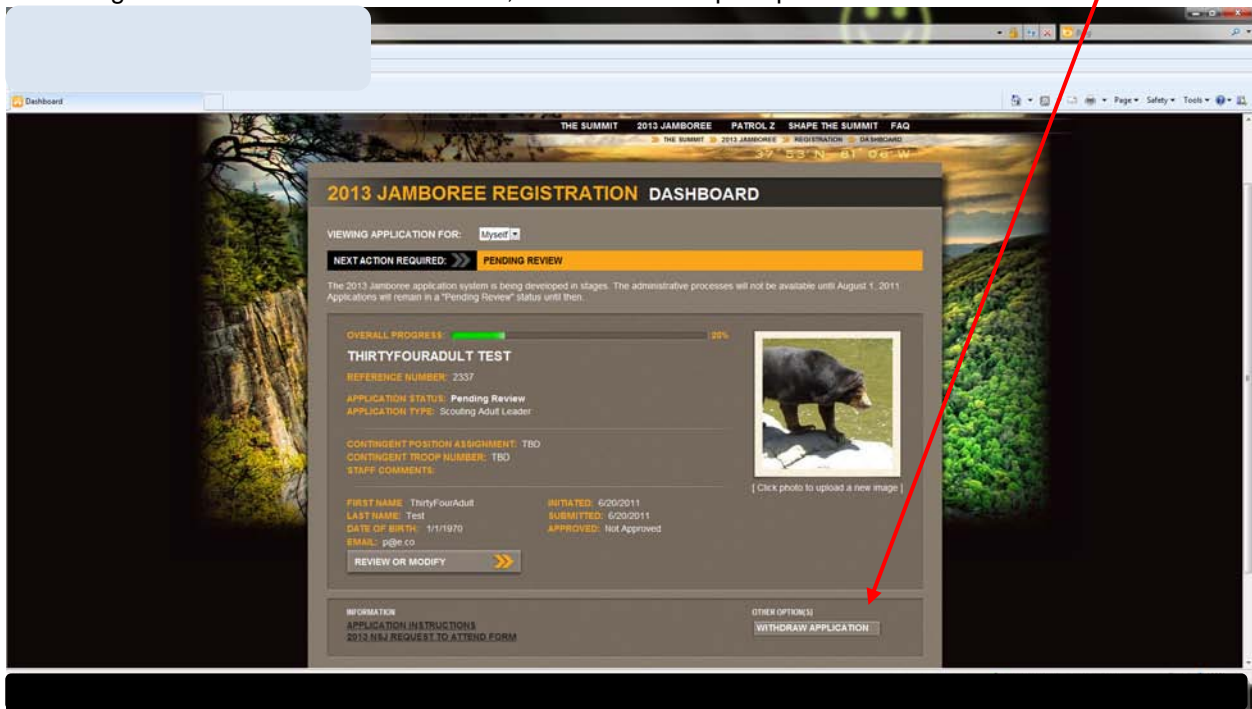


Viewing Application For:

To modify your application at any time after submission, log in to your Summit account and select "Apply Now, Edit Your Application," which will take you to your dashboard. Select the "Review or Modify" link to make any changes. Be sure to save any changes you have made before exiting the form.

Request to Attend Form

Should an application need to be withdrawn or canceled at any point, select "Withdraw Application" at the bottom right of the dashboard. Select "Yes, Continue" when prompted.



A confirmation will appear confirming the application has been successfully withdrawn.

If the intent is to submit a new application in a different category, return to the main 2013 jamboree page and select "Apply Now." Repeat the application process, selecting the preferred application type from the drop-down list of available application types.